

	<p><i>skills are sustained and used into the future”.</i></p> <p>This will be achieved through:</p> <ul style="list-style-type: none"> • The appointment of two 2year conservation apprenticeships <p>This will help achieve the Moor than meets the eye objective of</p> <p>Increasing training opportunities in local heritage skills</p> <p>D1. Offer bespoke training opportunities that will ensure the relevant local heritage skills are sustained and used into the future.</p>								
<p>Beneficiaries and communication</p>	<p>Key Message</p> <ul style="list-style-type: none"> • This project will help young people develop the skills and experience to start a career in heritage conservation. A rounded experience that combines practical work with community and public engagement. Helping to manage access and recreation to positive effect. <p>Communications</p> <p>The project will be supported by the MTMTE website and rangers FACEBOOK pages which the apprentices will be encouraged to utilise working alongside our Communication apprentice.</p>								
<p>Project buy-in</p>	<p>This is a new pro-forma following discussion with relevant organisations.</p>								
<p>Project lead</p>	<p>Dartmoor National Park Authority – the apprentices will be employed by the Authority and mentored by the Head of Conservation Works .</p>								
<p>Project development</p>	<p>We have worked up this project in light of an underspend in the Dartmoor Diploma budget and reflection of new priorities both for national parks and for the HLF. Defra’s 8 point plan aims to double the number of apprenticeships in National Park Authorities by 2020, HLF have a new focus on encouraging new entrants into the heritage sector to sustain a dedicated workforce. Although it is an ambition for Dartmoor National Park to attract more apprenticeships, particularly in our field services team (Conservation Work and Rangers) who deliver practical projects on the ground, we are limited by budget and time of existing staff to mentor apprentices.</p> <p>.....</p> <p>Budget Expenditure</p> <table data-bbox="432 1733 1378 1912"> <tr> <td>2 x two year apprentices (salary and training costs) *</td> <td>£54,400</td> </tr> <tr> <td>Tools/equipment/PPE and uniform</td> <td>£3,000</td> </tr> <tr> <td>Additional hours for mentoring apprentices (1/2 day a week)</td> <td>£10,500</td> </tr> <tr> <td>TOTAL</td> <td>£67,900</td> </tr> </table> <p><i>*The budget for apprenticeships is based upon a 19 year old</i></p>	2 x two year apprentices (salary and training costs) *	£54,400	Tools/equipment/PPE and uniform	£3,000	Additional hours for mentoring apprentices (1/2 day a week)	£10,500	TOTAL	£67,900
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	Income	
	HLF grant	£20,803
	DNPA	£47,097
	TOTAL	£67,900
<p>.....</p> <p>The apprentices will undertake a level 2 apprenticeship in countryside management probably delivered by Taunton College and will include a range of modules which the apprentice can select from alongside the employer.</p> <p>They will also be able to attend relevant courses developed through the Dartmoor Diploma and gain on the job experience working alongside DNPA's Ranger and direct works team, Ecologists and Archaeologists and stonemason. They will have the opportunity to get involved in the following projects:</p> <p>Management of haymeadows and rhos pasture, woodland management, common land management, visitor management, public rights of way, maintenance of historic buildings, working with volunteers</p>		
Activities and Timetable	<ol style="list-style-type: none"> 1. May 2017 – first apprentice starts 2. September 2017 – Advertise for second apprentice 3. January 2018– Second apprenticeship starts 	

Budgets	Cost Breakdown		
Estimated Total Cost	Cost:		Contingency:
	£67,900		£0
VAT	a. Is VAT applicable?	b. Is VAT reclaimable?	c. VAT amount:
	YES	YES	£0
Lead Partner Contributions	Type:	Secured:	Unsecured:
	Cash (source):	£	£47,097
	Staff:	£0	£0
	Volunteers:	£0	£0
	In-kind:	£0	£0
	TOTAL:	£0	£47,097
Other Contributions	Type:	Secured:	Unsecured:
	Cash: PCF	£0	
	Cash: Duchy		£0
	Volunteers (source):	£0	£0
	In-kind (source):	£0	£0
	TOTAL:	£0	£0
Moor than meets the eye contribution	Contribution:		Intervention Rate (%)
	£20,803		31%

Outputs	<ul style="list-style-type: none"> • 2 two year apprentices
Output indicators and targets	No. of apprentices successfully completing their Level 2 apprenticeship
Outcomes	<ul style="list-style-type: none"> • 2 young People will have developed skills • Heritage will be better managed • Heritage will be in a better condition • Environmental impacts will be reduced
Evidence	<ul style="list-style-type: none"> • Course attendance sheets and certificates • Learning log • Regular meetings with mentor
Wider context	<p>The project can add value to the following projects</p> <p>Project links PA2 Haymeadows PA3 Natural Connections PA6 Higher Uppacott PA1 Moorland birds</p>
Legacy and maintenance of benefits	The two apprentices will have learnt skills they can take forward through a career in conservation.

Risks and Risk Mitigation	Risk Register			
	Risk	Severity	Likelihood	Measures Undertaken
	Lack of take up	M	L	<ul style="list-style-type: none"> • Direct approach to previously unsuccessful but potential Apprenticeship applicants • Promote opportunities through appropriate channels
	Lack of Mentoring/Support availability	H	L	<ul style="list-style-type: none"> • ½ day/week allowed for in budget. Head of CWT to arrange for cover during periods of absence (current restructuring may affect this)
	Non-completion of Apprenticeship	H	L	<ul style="list-style-type: none"> • Robust recruitment process • Candidate engagement, mentorship and support • Skills gap analysis and tailored development programme
Candidates leave before completing Apprenticeship (eg. alternative employment)	H	L	<ul style="list-style-type: none"> • Salaries in-line with appropriate guidance • Candidate engagement, mentorship and support • Skills gap analysis and tailored development programme 	
Background information				