

# Moor than meets the eye

## Landscape Partnership

*The story of the people and landscape over 4,000 years on Dartmoor.*

## Scheme Highlight Report - 10

*The Scheme Highlight Report is used to keep the Landscape Partnership (LP) Board (and all other interested parties) informed and involved. It provides summary information about the status of the stage and Scheme at the frequency defined by the LP Board and is used to advise the LP Board of any potential problems or areas where the LP Board could help.*

<b>ID</b>	HLF Ref: LP-11-05906
<b>Name</b>	<i>Moor than meets the eye</i> – Landscape Partnership Scheme
<b>Lead Org</b>	Dartmoor National Park Authority
<b>Lead Officer</b>	Mark Allott – MTMTE Scheme Manager
<b>Reporting Period</b>	Y3Q2

General Reporting Information			
<b>Report completed by:</b>	Mark Allott	<b>Date:</b>	2017/04/12
<b>Report Frequency:</b>	Quarterly, at least 1 week before LP Board meeting	<b>Period Covered:</b>	2016/12/01 to 2017/02/28

Key information and date summary					
<b>HLF Permission to Start</b>	18 August 2014		<b>HLF Completion Date</b>	17 August 2019	
<b>Scheme budget</b>	£3,843,183		<b>HLF grant</b>	£1.9m (49% intervention)	
<b>Spend to period end</b>	£1,973,068 (51%)		<b>HLF Retention</b>	£190,000 (@ 10%)	
<b>Reporting dates</b>	<b>HLF Period</b>	<b>From (inc.)</b>	<b>To (inc.)</b>	<b>HLF Deadline</b>	<b>LP Board meeting</b>
	Y3Q2	2016/12	2017/02	21 Mar 2017	26 April 2017
	Y3Q3	2017/03	2017/05	21 June 2017	12 July 2017
	Y3Q4	2017/06	2017/08	21 Sept 2017	11 October 2017
	Y4Q1	2017/09	2017/11	21 Dec 2017	TBC
	Y4Q2	2017/12	2018/02	21 Mar 2018	TBC



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## 1. Project Status Summary

<b>Green</b>	Under control and within tolerance
<b>Amber</b>	Out of tolerance and with a plan in place to bring back under control
<b>Red</b>	Out of tolerance with no current approved plan

Measure	RAG	Direction of travel
<b>Overall</b>	<b>Amber</b>	<p><b>Unchanged</b></p> <p>Financial figures relate to the quarter but the opportunity has been taken to update Board on general progress to the time of writing.</p> <p>A summary of all the Projects' progress and Red/Amber/Green (RAG) status is in Appendix A.</p> <p>The Y3Q1 HLF Request for Payment (Claim) and Progress Report were submitted early on 16 December for £222,420 (Y3Q1 expenditure totalled £449,894) with payment due by 27 January (allowing a two-week Christmas break). There were no queries over the submissions and HLF payment was received on 27 January.</p> <p>The Y3Q2 HLF Request for Payment (Claim) and Progress Report were submitted early on 16 March and 21 March respectively for £67,572 (Y3Q2 expenditure totalled £132,635) with payment due by 21 April. The forecast expenditure for the period from Project Leads totalled £194,959 (-32%). There were no queries over the submissions and HLF payment has already been received on 7 April.</p> <p>Overall Scheme expenditure to 28 February 2017 is £1.973m (excluding ~£15k unbudgeted costs to date, captured under PE7). This is £942k behind the £2.915m originally planned at bid stage (-32%), and is tracking at the same underspend rate as the last quarter.</p> <p>The Scheme's expenditure shows a slippage against the Y3 re-baseline (-£49k, 8%) and against the quarter's forecast (-£62k, 32%). Although the aggregate Scheme expenditure is within 10% of the Y3 forecast, there is still significant volatility in some Project spend and forecasting from quarter to quarter and almost £1m still to recover (the same as at the start of the last year). This continuing volatility highlights the need for more accurate project planning and/or reporting to control and reflect planned delivery – an ongoing message. Projects causing concern are listed in detail in the 'Cost' section.</p> <p>Charts illustrating the change in actual and forecast expenditure are provided in Appendix B. The forecast outturn Scheme costs are approximately £100k underspent although this is suppressed by Projects with current forecast overspends totalling ~£200k. The net effect is that we will be ~£300k underspent, resulting in the Common Fund being ~£150k short of match-funding from the HLF. The impact of this is that some Projects will be unable to be delivered.</p> <p>Two Projects remain withdrawn from delivery: <i>PB8 – Pony Herd</i></p>



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Measure	RAG	Direction of travel
		<p><i>Identification and PD3 – East Shallowford Trust. PA7 – Ponies, Pounds and Driftways and PC8 – Postbridge Visitor Centre</i> remain with little progress being made in the last quarter.</p> <p>Nine events were organised and delivered in the quarter, with surprising demand and attendance reach for the Christmas Woodland Fairy Trail, which surpassed all expectations. Attendees came from as far afield as Plymouth and Cullompton, so we have clear evidence that some of our messages are reaching a broad and off-the-moor audience.</p> <p>2,075 volunteer days have been logged across the Scheme’s Projects with a value of £165k. £66k of this has been earned on eligible Projects and we are well on our way to meet the Scheme’s £114k claimable target.</p> <p>Our social media presence continues to grow slowly as more and more Projects, events and activities are happening and the central team dedicate some time to increasing our online profile. Our Twitter has 404 followers with our tweets being seen over 7,700 times/month on average over the last three months. One of the challenges we continue to face is getting our message out there and increasing our exposure and recognition of Projects in the community. This is mainly limited by lack of coverage from some Project Leads about their activities, evidenced by limited newsletter content being generated for the central team to publicise.</p> <p>On balance, I have judged the overall direction of travel to be unchanged from last quarter.</p>
Schedule	Amber	<p><b>Unchanged</b></p> <p>The following Projects had significant variance from their Y3Q2 forecast expenditure (-£82k total underspend and £18k overspend compared to the quarter’s forecast), either suggesting slippage in their delivery schedule or inaccurate planning and forecasting:</p> <ul style="list-style-type: none"> <li>• <i>PA1 – Moorland Bird Advice (-£7k, 77%)</i> Delays advertising the new Moorland Bird Advisor post has contributed to this underspend. The advisor is not expected to be in post until mid-May at the earliest. The new forecast has not been updated and is showing a £9k underspend, which I’m sure is not the case, particularly as the Project has only just been re-scoped and re-launched</li> <li>• <i>PA4 – Discovering the nature of the Bovey Valley (+£14k, 71%)</i> After slower than forecast progress in the last couple of quarters, this last quarter has seen significantly more spend, suggesting more progress. The Project Lead needs to accurately re-profile the forecast to reflect planned delivery – which is also currently forecasting a £38k overspend</li> <li>• <i>PA5 – Unveiling the heritage of the High Moor and Forests (-£7k,</i></li> </ul>

Measure	RAG	Direction of travel
		<p>44%)</p> <p>The Project has continued underspend and the Project Lead is considering options to re-scope the Project following results of last year's dig and limited opportunities for post-excavation work.</p> <ul style="list-style-type: none"> <li>• <i>PA8 – Ancient Boundaries Modern Farming (-£8k, 44%)</i> Although the £10k underspend last quarter has been delivered this quarter, a further £8k has not been spent. This reflects postponed delivery of two grants from Phase 2 which are expected for delivery this summer. The Project Lead needs to update their forecast respectively and clarify the forecast £5k underspend</li> <li>• <i>PB2 – Parishscapes (-£36k, 81%)</i> Due to the nature of this community-driven Project, forecasting is particularly difficult. The Project Lead has re-forecasted this to reflect anticipated progress</li> <li>• <i>PB4 – Engaging with the nature of the Bovey Valley (-£7k, 85%)</i> As well as slower than forecast progress in this last quarter there is also a reported forecast £7k overspend</li> <li>• <i>PB7 – In the footsteps of the Victorians (-£8k, 77%)</i></li> <li>• <i>PC1 – Discovering the Dartmoor Story (-£10k, 65%)</i></li> <li>• <i>PD2 – EcoSkills (+£5k, 62%)</i></li> </ul> <p>Whilst there are some delays in delivery, none of the Projects are expected to extend beyond the 17 August 2019 HLF Completion Date (subject to the scope of <i>PC8 – Postbridge Visitor Centre</i> being confirmed). The main impact is on the spend profile forecast, HLF funding drawdown and resultant cashflow which potentially affects Project delivery. This continues to highlight the need to accurately update these so that the Scheme's 'Common Fund' and cashflow position is clear. This will enable Board to make informed decisions about changes to Project budgets at the Y3Q3 meeting on 12 July.</p>
Quality	Amber	<p><b>Unchanged</b></p> <p>Generally, the envisaged quality of the Project Outputs, Outcomes and Benefits, and so the Scheme overall, remain unchanged.</p> <p>Care will need to be taken to ensure changes to the following Projects align with HLF's outcomes and approved purposes:</p> <ul style="list-style-type: none"> <li>• <i>PB8 – Pony Herd Identification project</i> Scope of the potential Project currently unknown following delays in being able to engage and discuss further ideas with the Pony Action Group. The Lead Partner's Leadership Team has advised that re-scoping this Project is a low priority</li> <li>• <i>PC8 – Postbridge Visitor Centre</i> Scope of the potential Project currently unknown</li> </ul>

Measure	RAG	Direction of travel
		<ul style="list-style-type: none"> <li>• <i>PD3 – East Shallowford</i> Re-scoping/redeployment of the Project's budget</li> </ul>
Cost	Amber	<p><b>Worse</b></p> <p>The Scheme is half way through its delivery and ~1% ahead in proportionate linear spend terms; a 5% reduction since last quarter.</p> <p>Overall Scheme expenditure to 28 February 2017 is £1.973m (excluding ~£15k unbudgeted costs to date, captured under PE7). This is £942k behind the £2.915m originally planned at bid stage (-32%), and is tracking at the same underspend rate as the last quarter.</p> <p>The Scheme's expenditure shows a slippage against the Y3 re-baseline (-£49k, 8%) and against the quarter's forecast (-£62k, 32%). Although the aggregate Scheme expenditure is within 10% of the Y3 forecast, there is still significant volatility in some Project spend and forecasting from quarter to quarter and almost £1m still to recover (the same as at the start of the last year). This continuing volatility highlights the need for more accurate project planning and/or reporting to control and reflect planned delivery – an ongoing message.</p> <p>Programme B is currently the most significantly underspent, mainly as a result of:</p> <ul style="list-style-type: none"> <li>• significant delay delivering PB1 – Bellever &amp; Postbridge Trails</li> <li>• underspend on PB2 – Parishscapes, although the Project is progressing well</li> <li>• delay starting PB5 – Welcome to Widecombe</li> <li>• underspend on PB6 – Managing Volunteers through limited need for volunteer support</li> <li>• withdrawal of PB8 – Pony Herd Identification Project.</li> </ul> <p>Although the majority of Projects have a revised programme for delivery within the Scheme's schedule, we will continue to monitor progress to ensure we deliver the Programme's aim of 'Increasing community participation in local heritage'.</p> <p>Overall, Projects forecast a total £266k underspend (between 11 Projects) and £180k overspend (between 10 Projects) at completion. The worst-case scenario for the Scheme is to have Projects which contribute to the Common Fund by having a low Intervention Rate (IR) underspending and recipients from the Common Fund overspending. Projects falling into these categories causing concern are:</p> <p>Low IR and underspending:</p> <ul style="list-style-type: none"> <li>• PA1 – Moorland Bird Advice</li> <li>• PA8 – Ancient Boundaries, Modern Farming</li> </ul>

Measure	RAG	Direction of travel
		<ul style="list-style-type: none"> <li>• PD3 – East Shallowford</li> </ul> <p>High IR and overspending:</p> <ul style="list-style-type: none"> <li>• PC1 – The Dartmoor Story</li> <li>• PD2 – EcoSkills</li> </ul> <p>Scheme expenditure has once again fallen below that forecast, despite some Projects being ahead of their forecast and absorbing some of this impact.</p> <p>The chart in Appendix B compares the forecasts at the bid stage, the updates at the start of Y2 and 3, the currently updated forecast at the start of Y3Q3 and our actual outturn costs. It's clear to see the delayed delivery of our Projects.</p> <p>Our forecast spend profile is shown as the dashed green line on the cumulative chart. However, given the predominant underspend trend every quarter, achieving this forecast seems increasingly unrealistic. I expect the Scheme to fall at least £300k short of our Scheme's budget given the forecast overspends which are currently included in the chart.</p> <p>Many Projects still have significant variance quarter to quarter. Coupled with the continued lack of updates and accuracy of some Projects' reporting submissions and forecasting, I am still sceptical and have low confidence in the accuracy of our Scheme's position. There is also a danger that Project Leads simply enter numbers in their forecasts to balance the budgets, rather than objectively plan their tasks and assess their outturn costs and budget required to deliver. Hopefully this is not the case but both the above may impact Board's ability to make decisions about reallocating Project budgets at the next meeting.</p>
Scope	Amber	<p><b>Unchanged</b></p> <p>Three new/re-scoped Projects have been agreed and launched in the last quarter:</p> <ul style="list-style-type: none"> <li>• <i>PA1 – Moorland Bird Advice</i> After delays advertising the post, the current recruitment application window ends on 28 April with interviews on 12 May</li> <li>• <i>PD4 – Heritage Skills Training</i> Developed out of <i>PD1 - Dartmoor Diploma</i>, we were unsuccessful in appointing a Training Coordinator despite 22 applicants. We are intending to re-advertise w/c 18 April</li> <li>• <i>PD5 – Conservation Apprentices</i> Developed out of <i>PD1 - Dartmoor Diploma</i>, we are currently recruiting an apprentice, closing date 17 April with interviews on 4 May. We expect them to be in post by early-June</li> </ul>

Measure	RAG	Direction of travel
		<p>The following fundamental Project-level changes continue and will further change the Scheme's scope:</p> <ul style="list-style-type: none"> <li>• <i>PB5 – Welcome to Widcombe</i> It is looking increasingly unlikely that the farming story and housing of traditional farming machinery will be delivered through association with Glebe Farm</li> <li>• <i>PB6 – Managing Volunteers</i> There is significant opportunity to re-scope this Project as volunteers' needs haven't been as demanding as expected</li> <li>• <i>PB8 – Pony Herd Identification project</i> Project withdrawn. There was little appetite for another pony-related website outside of the Dartmoor National Park Authority's public information website service which is currently under revision. The Pony Action Group has not met since this Project was withdrawn and re-scoping the Project is a low priority for the Lead Partner</li> <li>• <i>PC8 – Postbridge Visitor Centre</i> Scope to be confirmed by DNPA and the Duchy of Cornwall – we anticipate receiving a verbal update at the Board meeting</li> <li>• <i>PD3 – East Shallowford</i> Project withdrawn. Funding could be incorporated into future phases of <i>PD4 – Heritage Skills Training</i> and <i>PD5 – Conservation Apprentices</i> or other skills-related initiatives to be developed.</li> </ul>
Benefits	<b>Amber</b>	<p><b>Unchanged</b></p> <p>Assuming the change in scope and quality of the Projects listed above still aligns with the outcomes and approved purposes as set out in the bid, there should be no impact on benefits of the Scheme overall.</p>
Risk	<b>Amber</b>	<p><b>Unchanged</b></p> <p>The Scheme's top ten risks by notional monetary impact are shown in the Quantified Risk Register (QRR) in Appendix C.</p> <p>The QRR still totals £267k (7% of the £3.843m Scheme budget) although an increase is expected in the next review to reflect starting PB5, PD4 and PD5.</p> <p>Some £129k cost has effectively been realised to date. This effectively brings the risk provision to £396k, which is unprovided for although the majority of this cost has been absorbed by DNPA as Lead Partner or the Projects de-scoping their task delivery. Including the accurate forecast outturn cost overspends on PA4, PA6, PB4, PC1, PC7, PD2, PE1 and PE3 brings this provision to £573k (15% of the Scheme's funding).</p> <p>The QRR is a live document throughout the course of the Scheme and will be influenced by the Projects' individual risks as they change.</p>

2. Planned Key Activities Delivered During This Period	
A.	Festive gathering on 8 Dec (Project Leads, CSG, HLF and EcoSkills)
B.	Y2 review - newsletter summary
C.	DNPA (as Lead Partner) Leadership Team briefing
D.	Report to DNPA Authority Meeting on 6 January (Ally Kohler, DNPA attended)
E.	HLF Monitoring Meeting on 7 February 2017
F.	Launch new PA1 – Moorland Bird Advice, PD4 – Heritage Skills Training and PD5 – Conservation Apprentice Projects
G.	Collate and review Project forecast spend profiles returned in Y3Q2 to update Scheme forecast
H.	Increased effort by the central team in raising our online social media profile and project publicity

3. Unplanned Key Activities Delivered During This Period	
A.	Assisting RSPB re-scope and develop PA1 – Moorland Bird Advice Project
B.	Assisting PB1 – Bellever & Postbridge Trails Project Lead re-plan the Project
C.	Scheme briefing for the South-west DoFE Assessors' Network

4. Planned Key Activities Not Delivered During This Period		
Activity:	Reason For Non-Delivery:	New Target Date: YYYY/MM/DD
A. None	-	-

5. Key Activities Planned For Next Period	
Activity	Target Date: YYYY/MM/DD
A. 'Have your say' drop-in sessions	Quarterly
B. Attend inaugural HLF Landscape Partnership Scheme Networking Event	2017/03/28-29
C. HLF Monitoring Meeting and site visit to PC5 – Wray Valley Trail	2017/05/02
D. Reporting to DNPA Audit & Governance meeting	2017/05/26
E. Collate data and evidence from Project Leads in preparation for the mid-term Monitoring & Evaluation Report by Resources4Change	2017//06/07
F. Develop the Scheme's Communication Strategy and Plan for comment at the 12 July Board meeting	2017/07/12

6. Key Issues Arising This Period	
Issue Description:	Causing Risk Y/N?
A. <b>PB2 – Parishscapes: Project Lead resourcing</b> The Community Heritage Officer's substantive post at 3 days/week is under-resourced to deliver the Project (and support other Projects). HLF has agreed to re-scope part of the Project's budget to increase support to 4 days/week for 10 months. We have been able to do this without affecting the £10k grant availability for each of the 14 parishes.	N



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6. Key Issues Arising This Period		
	Issue Description:	Causing Risk Y/N?
B.	<p><b>PB3 – Moor Medieval:</b>            Concern has been expressed by volunteers in the project over how it is being led and the recent developing format of the study group meetings with limited opportunities for networking. This is impacting their continued engagement in the Project which makes a key contribution to understanding the medieval story of Dartmoor and Programme B's aim of "increasing community participation in local heritage". There is the associated impact of sustaining the Project's legacy.</p>	Y
C.	<p><b>PC8 – Postbridge Visitor Centre</b>            Little progress has been made over the last 6 months in clarifying what, if anything, is to be delivered. As Dartmoor's hub for cultural heritage and the home of the Bronze Age story of Dartmoor, this Project makes a key contribution to Programme C's aim of "Increasing access to and learning about the landscape and its heritage". We hope to have a verbal update on progress and plans at the Board meeting</p>	Y
D.	<p><b>PB7 – In the footsteps of the Victorians</b>            We have extended the Community Heritage Officer's support to manage the Project until mid-July by utilising the already agreed and underspent Project budget for this item. Support for a further 12 months is being requested to complete the Project at a forecast cost of ~£10k. So far we have considered eight options and intend to ask Board for a decision at the 12 July meeting as part of the wider budget review.</p>	Y
E.	<p><b>HLF and Scheme acknowledgement and wider Project publicity</b>            We continue to receive little or no information about our Project activities (photo's, a few words or a paragraph etc.), particularly when key milestones are upcoming or have been achieved.</p>	Y



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**Appendices:**

<b>Appendix A</b>	Project Status Summary (RAG)
<b>Appendix B</b>	Scheme quarterly expenditure – actual, forecast and cumulative
<b>Appendix C</b>	Quantified Risk Register – Scheme: Top 10
<b>Appendix D</b>	Scheme and Project Outputs summary – <b>TO FOLLOW ON</b>

**SCREEN AT BOARD**



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**MTMTE - Landscape Partnership Scheme**  
**Project Status and Staff Links**

IR	ID	Project	Budget	Cost (£ to quarter end)	Project Performance - Status (RAG)							13/04/2017
					Overall	Schedule (Timescale)	Quality	Cost position	Scope	Benefits	Risk	UPDATED?
47%	PA1	Moorland Birds	£ 89,296.00	£ 36,017.70	G	A	G	A	G	G	A	07/03/2017
56%	PA2	Haymeadows	£ 9,000.00	£ 3,654.51	A	A	G	A	G	G	A	07/03/2017
56%	PA3	Natural Connections	£ 9,000.00	£ 2,260.59	A	R	G	A	G	G	A	07/03/2017
31%	PA4	Discovering the Nature of the Bovey Valley	£ 266,445.00	£ 171,813.54	G	G	G	A	G	G	G	07/03/2017
86%	PA5	Unveiling the heritage of the High Moor and Forests	£ 79,000.00	£ 28,261.16	G	G	G	A	G	G	A	28/02/2017
35%	PA6	Higher Uppacott	£ 153,250.00	£ 121,694.27	A	A	A	A	A	G	A	07/03/2017
100%	PA7	Ponies, Pounds and Driftways	£ 34,000.00	£ 4,650.00	R	R	A	R	A	A	R	21/02/2017
20%	PA8	Ancient Boundaries, Modern Farming	£ 100,000.00	£ 34,672.00	G	A	G	A	G	G	A	07/03/2017
100%	PA9	Hameldown WWII Bomber Crash Archaeological Survey	£ 2,300.00	£ 1,829.00	COMPLETE							
<b>PROGRAMME A TOTAL:</b>			<b>£ 742,291.00</b>	<b>£ 404,852.77</b>								
47%	PB1	Bellever and Postbridge Trails	£ 124,400.00	£ 8,898.84	A	A	G	A	A	G	A	07/03/2017
96%	PB2	Parishscapes	£ 175,386.25	£ 52,275.52	G	G	G	G	G	G	G	02/03/2017
90%	PB3	Moor Medieval	£ 25,000.00	£ 12,925.67	G	G	G	A	A	G	G	07/03/2017
50%	PB4	Engaging with the Nature of the Bovey Valley	£ 156,003.00	£ 69,720.21	G	G	G	G	G	G	G	07/03/2017
100%	PB5	Welcome to Widecombe	£ 49,429.88	£ -	A	A	G	G	G	G	A	06/03/2017
100%	PB6	Managing Volunteers	£ 20,000.00	£ 2,544.45	A	G	G	A	R	A	R	06/03/2017
47%	PB7	In the Footsteps of the Victorians	£ 102,087.00	£ 13,810.28	G	G	G	R	G	G	G	02/03/2017
25%	PB8	Pony Herd Identification Project	£ 6,768.00	£ -	R	R	R	R	R	R	R	05/09/2016
50%	PB9	Moor Boots	£ 20,000.00	£ 8,895.99	G	G	G	G	G	G	G	20/02/2017
98%	PB10	Whitehorse Community Play	£ 14,350.00	£ 12,385.00	G	G	G	G	G	G	G	07/03/2017
<b>PROGRAMME B TOTAL:</b>			<b>£ 693,424.13</b>	<b>£ 181,455.96</b>								
78%	PC1	Discovering the Dartmoor Story	£ 177,986.00	£ 44,335.72	G	G	G	G	A	G	A	07/03/2017
100%	PC4	Brimpts Tin Trail	£ 12,300.00	£ 7,636.20	G	G	G	G	G	G	G	13/03/2017
0%	PC5	Wray Valley Trail	£ 845,000.00	£ 707,268.39	A	G	G	A	G	G	A	10/03/2017
100%	PC6	Heritage Trails	£ 9,900.00	£ 9,479.90	G	G	G	G	G	G	G	07/03/2017
76%	PC7	Fernworthy Reservoir Improved Access	£ 120,846.00	£ 120,846.00	COMPLETE							03/03/2017
46%	PC8	Postbridge Visitor Centre	£ 184,920.00	£ 6,160.00	R	R	R	R	R	R	R	06/09/2016
<b>PROGRAMME C TOTAL:</b>			<b>£ 1,350,952.00</b>	<b>£ 895,726.21</b>								
32%	PD1	Dartmoor Diploma	£ -	£ -	REPLACED BY PD4 AND PD5							10/02/2017
63%	PD2	EcoSkills	£ 199,500.00	£ 165,930.06	G	G	G	G	G	G	G	08/03/2017
33%	PD3	East Shallowford Trust	£ 30,000.00	£ -	R	R	R	R	R	R	R	07/09/2016
0%	PD4	Heritage Skills	£ 83,215.00	£ -	A	A	G	G	G	G	R	07/03/2017
100%	PD5	Conservation Apprentices	£ 67,900.00	£ -	G	A	G	G	G	G	G	07/03/2017
<b>PROGRAMME D TOTAL:</b>			<b>£ 380,615.00</b>	<b>£ 165,930.06</b>								
100%	PE1	Staff Team	£ 631,177.28	£ 300,910.10	G			A	G		A	07/03/2017
100%	PE2	HERO and GI Staff for PC6	£ 11,338.00	£ 9,158.07	G			G	G		G	07/03/2017
100%	PE3	Transport and Subsistence	£ 5,000.00	£ 5,000.00	R			R	G		R	07/03/2017
100%	PE4	Training	£ 3,000.00	£ 1,450.95	G	G	G	G	G	G	G	07/03/2017
100%	PE5	Monitoring and Evaluation	£ 20,000.00	£ 2,862.90	G	G	G	G	G	G	G	07/03/2017
100%	PE6	Moor than meets the eye Website	£ 6,500.00	£ 5,721.37	COMPLETE							07/03/2017
0%	PE7	Unbudgeted items	£ -	£ 14,395.84	R	R	R	R	R	R	R	07/03/2017
<b>PROGRAMME E TOTAL:</b>			<b>£ 677,015.28</b>	<b>£ 325,103.39</b>								

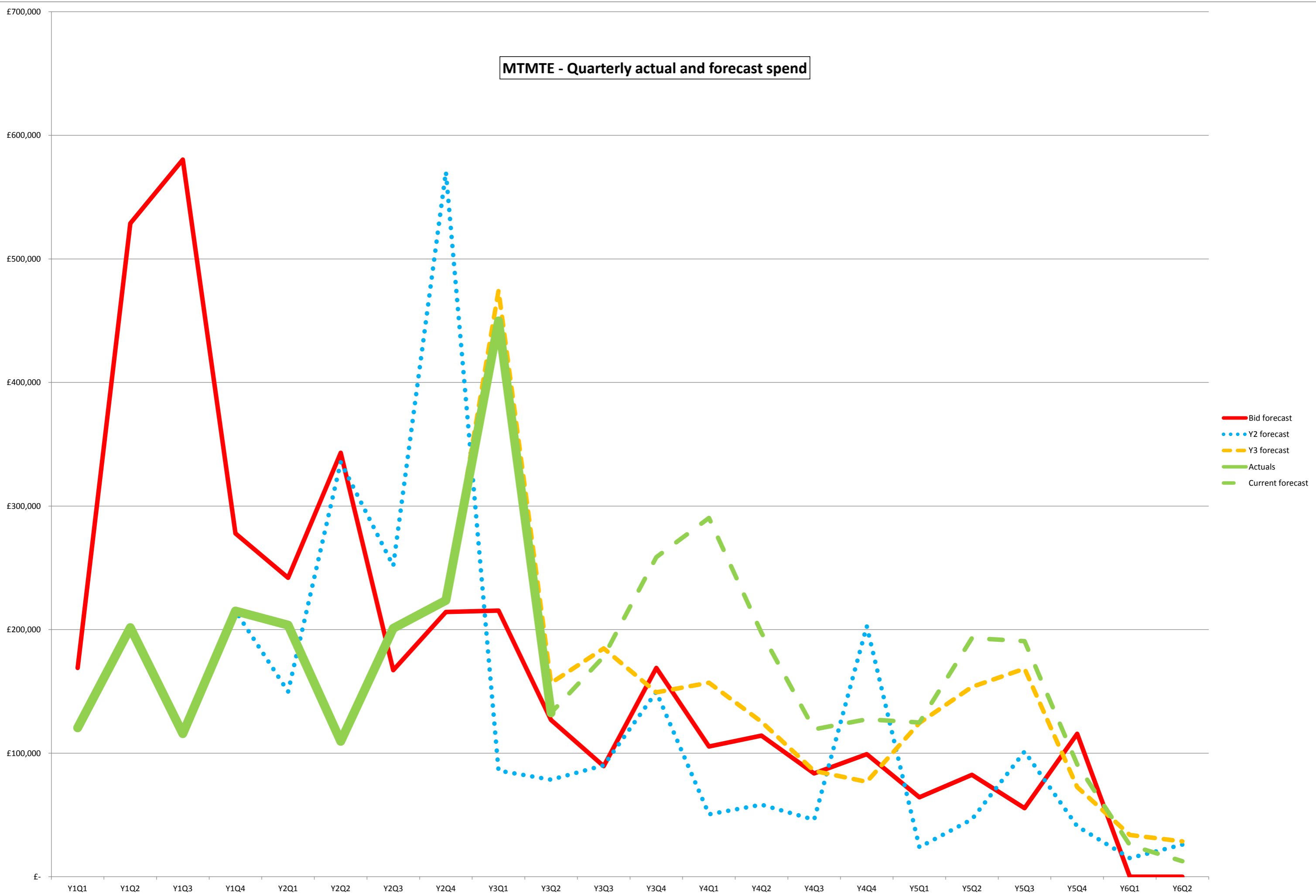
	Budget	Cost	% complete by value	% complete by time	Variance by time
<b>PROGRAMME A TOTAL:</b>	£ 742,291.00	£ 404,852.77	55%	£ 394,126.02	£ 10,726.75
<b>PROGRAMME B TOTAL:</b>	£ 693,424.13	£ 181,455.96	26%	£ 368,179.72	-£ 186,723.76
<b>PROGRAMME C TOTAL:</b>	£ 1,350,952.00	£ 895,726.21	66%	£ 717,299.99	£ 178,426.22
<b>PROGRAMME D TOTAL:</b>	£ 380,615.00	£ 165,930.06	44%	£ 202,090.92	-£ 36,160.87
<b>PROGRAMME E TOTAL:</b>	£ 677,015.28	£ 325,103.39	48%	£ 359,467.29	-£ 34,363.90
<b>TOTAL:</b>	<b>£ 3,844,297.41</b>	<b>£ 1,973,068.38</b>	<b>51%</b>	<b>£ 2,041,163.94</b>	<b>-£ 68,095.56</b>

Permission to start 18/08/2014  
 Scheme end 17/08/2019  
 Today = 13/04/2017  
 Days elapsed 969 53% complete  
 Scheme duration 1825

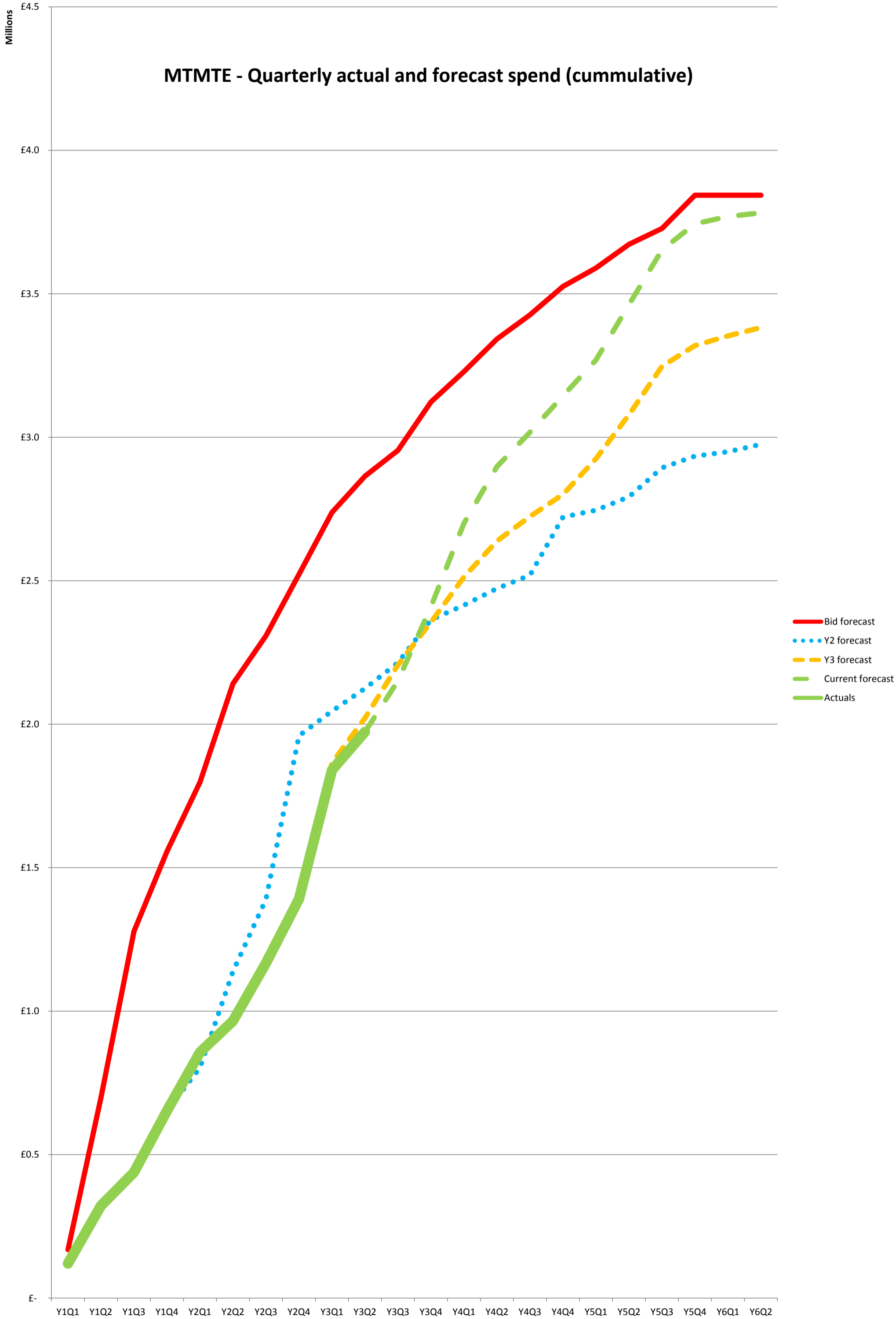


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MTMTE - Quarterly actual and forecast spend



# MTMTE - Quarterly actual and forecast spend (cummulative)





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Rank	Risk ID No.	Risk Author	Date identified	Risk Level	Project ref	Risk Category	Risk Description (Cause, Event, Effect)	Probability	Cost Impact	Time Impact	Risk: Cost	Risk: Time	Proximity	Response Category	Risk Owner	Response/Mitigation/Actions	Status	Manual calculation of value of individual risks to establish notional cost
1	4	LP Board	01/08/2014	Scheme	Scheme	Finance	<b>Funding:</b> Funding shortfall due to increased costs or withdrawal of funding.  Over-reliance on one funding partner, lack of match funding for grant schemes and Dartmoor Diploma,  Results in: Potential diversion of Landscape Partnership staff time from specific project delivery	5	5	1	R	A	Long term	T - Reduce	Ally Kohler	A large percentage of match funding has been secured and is built into partners' medium term financial plans and/or are earmarked commitments in reserves.  Need for continued financial monitoring and management  Be aware of high risk projects: Wray Valley Trail ( provides high percentage of cash match funding) Dartmoor Diploma – a large amount of unsecured match funding	Active	£ 37,500
1	13	Mark Allott	05/01/2015	Scheme	Scheme	Risk	<b>Risk Management:</b> No provision appears to have been made in either the budget or schedule (in terms of cost and time) to deal with risks if they are realised.	5	5	2	R	A	Short Term	T - Accept	Ally Kohler	- Scheme Manager to develop Quantified Risk Register (QRR) and estimate cost/time impact to inform likely outturn Project and hence Scheme costs - LP Board to acknowledge this and identify means to fund any budget overrun due to unprovided risk realisation - All foreseen Scheme and Project risks to be identified on the QRR and filtered lists supplied to Project Leads for review - Project Leads to review baseline QRR and monitor/action/report as part of the monthly Highlight Reports - Scheme Manager to arrange Project Risk	Active	£ 37,500
1	158	Mark Allott	07/06/2015	Project	PC8	Delivery	Lack of clarity over proposed re-scoping leads to MTMTE monies being unspent	5	5	4	R	R	Short Term	T - Reduce	Richard Drysdale	DNPA and DoC to appraise options and agree a proposal for HLF if a project is deliverable within MTMTE timeframe (by Aug 2019)	Active	£ 37,500
4	16	Mark Allott	07/06/2016	Project	PA8	Governance	No objective assessment scoring framework for applications may lead to bias/audit/governance concerns and reputational risk	5	4	2	R	A	Short Term	T - Reduce	Sandra Dodd	Develop an objective assessment scoring framework against which to evaluate applications on the four themes: Visibility, Heritage, Modernity, Youth/News Skills	Active	£ 18,750
5	8	Mark Allott	23/01/2015	Scheme	Scheme	Finance	<b>Budgeting:</b> Inconsistencies between Project Proforma details and Scheme Budget.  Results in: Under/Over budget and problematic monitoring	5	3	4	R	R	Short Term	T - Fallback	Mark Allott	- Scheme Manager to review Project Proformas 'v' Scheme Budget and identify discrepancies - Scheme Manager to re-profile forecast spend - Scheme Manager to work with Project Leads to identify/secure cost saving s on other project elements to potentially offset budget variance	Part-realised	£ 7,500
5	42	Jane Marchand	18/08/2014	Project	PA5	Participation	Lack of uptake of ES schemes	5	3	3	R	R	Short Term	T - Reduce	Lee Bray	Ensure that MMS Conservation work completed by 2015	Active	£ 7,500
5	43	Jane Marchand	18/08/2014	Project	PA5	3rd party Regulations/ Processes	Post 2015 - Lack of HE management options in new schemes	5	3	3	R	R	Medium term	T - Reduce	Lee Bray	Further promotion of the adopt a monument scheme	Active	£ 7,500
5	53	Sandra Dodd	18/08/2014	Project	PA8	Construction	Poor weather delays delivery	5	3	5	R	R	Medium term	T - Reduce	Sandra Dodd	Increase timescale for delivery in first four years.	Active	£ 7,500
5	143	Chrissy Mason	13/01/2016	Project	PA2	Finance	There is no specific budget allocation for interpretation/setting up the green hay/seed marketing co-operative.	5	3	1	R	A	Medium term	T - Reduce	Chrissy Mason	Agreed with scheme manager to prioritise land management during Yr2 and consider allocating unspent budget for Yr 3 to non land-management outputs of the project	Active	£ 7,500
5	18	Chrissy Mason	07/09/2016	Project	PA2	Participation	Underspend in volunteer hours – proforma based on 5 years	5	3	1	R	A	Short Term	T - Avoid	Chrissy Mason	Re-evaluate likely volunteer contribution through the project and agree a transfer of non-claimed volunteer time from other projects with the Scheme Manager/HLF	Active	£ 7,500

**Appendix D** Scheme and Project Outputs summary – **TO FOLLOW ON  
SCREEN AT BOARD**



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